

  
WINNSBORO, LOUISIANA

When making your list and checking it twice this holiday season, please keep The Old Post Office Museum in mind!

Many people for whom you purchase gifts would truly appreciate a donation to The OPOM made in their name as a way to share in the good things happening at this unique local museum. Or, maybe you would like to provide a gift donation in honor or in memory of a loved one or friend; or you wish to recognize your business, a student, military service member or other group or individual. It's a very special way to do something nice for friends or family.

This year The OPOM is displaying a special Christmas tree to honor the generosity of our local and extended communities who support the projects and services offered by our Museum through their heartfelt contributions. For each \$50 or greater donation made during the months of November and December, a frame ornament will be placed on the tree in recognition of the individual, business, or group in whose name the donation was made.

Making a donation to The OPOM is a perfect way to show friends, family members, a student, military service member, favorite organization and co-workers that you are thinking about them. Whether you make a donation instead of purchasing a traditional gift or as an add-on, this is a truly thoughtful opportunity to spread a message of cheer and charitable giving that will last far beyond the holiday season.

Remember, your donation to the Old Post Office Museum is tax deductible, and it's easy to set up a charitable gift for the people on your list who will appreciate such an expression of generosity. Simply complete the enclosed form, enclose your check for the appropriate amount and send it back to the Museum. Or, we'd love for you to stop by the OPOM any day, Monday – Friday from 9 a.m. to 4 p.m., to view the current Christmas exhibit and make your donation in person.

Once you have purchased your gift donation, we'll provide you with a lovely certificate for your gift-giving purposes that showcases the donation amount and the name of the person in whose name the donation was made.

A limited number of ornaments will be available for placement on the tree so we urge you to please commit your donation as soon as possible. All donations will go to support future exhibits and projects of the local Old Post Office Museum.

Merry Christmas, and best wishes to you and your loved ones at Christmastime and throughout the coming new year!

**Friends of the Old Post Office Museum**

  
**OLD POST OFFICE**  
**MUSEUM**  
 WINNSBORO, LOUISIANA

**ORNAMENT REQUEST FORM**

*These are sample recognition frames.  
Individual frames and font styles may vary.*

I would like to share in the spirit of giving by making gift donation(s) to The Old Post Office Museum in the name of the following recipient(s): (Please check the appropriate box for each recipient of your gift at a minimum donation of \$50 for each recipient recognized)

*The Old Post Office Museum is operated by Winnsboro Main Street, a 501(c)3 nonprofit organization. This means that contributions are tax deductible. We will be happy to provide a letter to that effect.*



Your Name: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Make check payable to Winnsboro Main Street.** Mail contribution and form to **Old Post Office Museum, 513 Prairie St., Winnsboro, LA 71295** by December 15th for inclusion in the upcoming exhibit opening. Donations will be accepted for this Christmas project until December 15<sup>th</sup> in order for all recognition frames to be placed on the tree during the holiday season. Additional donations will be graciously accepted and very much appreciated at any time.

**I would like to make a charitable contribution in addition to or in lieu of a gift donation to help support the projects and services of the Old Post Office Museum in the amount of \$ \_\_\_\_\_.**

**Total amount submitted for gift donations and charitable contributions: \$ \_\_\_\_\_.**

**PLEASE NOTE: TWO NAME MAXIMUM ON EACH ORNAMENT**

1. Recipient name \_\_\_\_\_

In Honor of   
  In Memory of   
  Student; School name \_\_\_\_\_  
 Senior:  Yes     No   
 Sr. Year:  2014     2015

In Recognition of the Following Business/Organization: \_\_\_\_\_

In Honor of Military Recipient: Rank/Title \_\_\_\_\_  
 Branch of Service \_\_\_\_\_

Other \_\_\_\_\_

2. Recipient name \_\_\_\_\_

In Honor of     In Memory of     Student; School name \_\_\_\_\_

Senior:  Yes     No    Sr. Year:  2014     2015

In Recognition of the Following Business/Organization: \_\_\_\_\_

In Honor of Military Recipient: Rank/Title \_\_\_\_\_

Branch of Service \_\_\_\_\_

Other \_\_\_\_\_

3. Recipient name \_\_\_\_\_

In Honor of     In Memory of     Student; School name \_\_\_\_\_

Senior:  Yes     No    Sr. Year:  2014     2015

In Recognition of the Following Business/Organization: \_\_\_\_\_

In Honor of Military Recipient: Rank/Title \_\_\_\_\_

Branch of Service \_\_\_\_\_

Other \_\_\_\_\_

4. Recipient name \_\_\_\_\_

In Honor of     In Memory of     Student; School name \_\_\_\_\_

Senior:  Yes     No    Sr. Year:  2014     2015

In Recognition of the Following Business/Organization: \_\_\_\_\_

In Honor of Military Recipient: Rank/Title \_\_\_\_\_

Branch of Service \_\_\_\_\_

Other \_\_\_\_\_

5. Recipient name \_\_\_\_\_

In Honor of     In Memory of     Student; School name \_\_\_\_\_

Senior:  Yes     No    Sr. Year:  2014     2015

In Recognition of the Following Business/Organization: \_\_\_\_\_

In Honor of Military Recipient: Rank/Title \_\_\_\_\_

Branch of Service \_\_\_\_\_

Other \_\_\_\_\_